*(On Vendor’s letterhead)*

# NON DISCLOSURE AGREEMENT

[DD MM YYYY]

To: **CHIEF EXECUTIVE OFFICER**

**Celcom Timur (Sabah) Sdn. Bhd.**

**Lot 100, Block K, Lorong Plaza Permai 2,**

**Sulaman Coastal Highway,**

**88400 Kota Kinabalu, Sabah.**

We, **[name of proposer and address]** wish to participate in a request for quotation (“RFQ”)/ request for proposal (“RFP”) made by CELCOM TIMUR (SABAH) SDN. BHD. [199101001836 (331030-A)] as part of a tender process for **[title & reference]**.

We understand that information provided to us in the course of the RFQ/RFP as part of the procurement process is confidential (“Information”) and must not be disseminated or used outside the purposes of the procurement procedure. We agree to hold the Information in the strictest confidence and not to duplicate, distribute or disclose the Information to any third party or to use it for our own benefit without the prior written consent of CELCOM TIMUR (SABAH) SDN. BHD. We also agree not to use the Information provided for any purpose other than for this RFQ/RFP.

We undertake, at the request of CELCOM TIMUR (SABAH) SDN. BHD., to return any documents or items connected with the disclosure of Information and not to retain any copies.

Name :

I/C No :

Designation :

Signature :

Date / Time :

Company Chop :